To the consulate …….

Visa department

Dear Ladies and gentlemen,

Me and my wife ……. ………. will travel to your country between 30.05.2015 and 02.06.2015 for a touristic trip. I hereby guarantee that all expenses during the trip will be paid by me, including the return trip, accomodation, travel insurances and any cost related to illness.

We would like to ask kindly for a long term (1 years) multiple entrance visa as he will be travelling to Schengen countries more than one time.

I kindly request to issue the required visa.

Best Regards